

**LAVAL JUNIOR ACADEMY
GENERAL ASSEMBLY OF PARENTS (IN-PERSON MEETING)**

DATE: MONDAY SEPTEMBER 25, 2023

TIME: 19:00 (7 PM)

LOCATION: LJA Auditorium

Dear Parents/Guardians,

You are cordially invited to attend our school's Annual General Assembly of Parents. The AGA is an important meeting where parents are elected to our school's governing board or to the parents' committee of the Sir Wilfrid Laurier School Board.

We are pleased to share with you the agenda for our meeting which you will find below. Our governing board's 2022-2023 annual report and the minutes from our last Annual General Assembly are available on our school's website.

We look forward to seeing you at our Annual General Assembly of Parents!

Please note that the Meet the Teacher (Curriculum Night) evening takes place on Thursday September 21, 2023.

**LJA General Assembly of Parents 2023
Agenda**

1. **Opening of the Meeting**
2. **Naming of Secretary**
3. **Approval of the Agenda**
4. **Approval of Minutes of last year's General Assembly of Parents**
5. **Governing Board & Parents' Committee**
 - 5.1 **Roles and Functions of the Governing Board & Parents' Committee**
 - 5.2 **Presentation of the GB Annual Report 2022-2023**
 - 5.3 **Word from the PC delegate**
 - 5.4 **Introduction of the Current Members on Governing Board**
 - 5.5 **Precisions Regarding Available Seats & Duration of Mandates**
 - 5.6 **Explanation regarding the Election Procedure**
 - 5.6.1 **Nominations Received Ahead of Time**
 - 5.6.2 **Additional Nominations, if any**
 - 5.6.3 **Candidates Present Themselves**
 - 5.7 **Election of Parent Representatives on the Governing Board**
 - 5.7.1 **Election of Substitute Parent Representatives on the Governing Board**
 - 5.7.2 **Election of the Parent Delegate**
 - 5.7.3 **Election of the Alternate Parent Delegate**
6. **LJA Home & School Association**
 - 6.1 **Roles and Functions of the H & S Association**
 - 6.2 **Decision regarding the Formation of a PPO or Home & School**
 - 6.3 **Members & Composition of H & S Association**
 - 6.4 **Operating Rules of H & S & Members**
7. **Closing of the Meeting**

Eric Ruggi
Principal
LJA Administration Team



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