



**Laval Junior Academy  
Governing Board Minutes  
Thursday, April 12, 2018**

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**Present:** Suzanne Brazau, Daniel Bourque, Patrick Chabot, Valerio Gazzola, Dominic Di Stefano, Douglas Howarth, Maria Katiforis, Effie Kontakos, Lia Maggiorino, Sunday Skoufaras, Laura Wittebol,  
Vice Principals: Helen Kalipolidis, Tina Miscio

**Guest:** Vicky Kaliozakis (SWLSB School Commissioner)

**Regrets:** Mary Caruso, Nadia Colozza, Jonathan Gray, Kerry Swanson, Jacques Tardif,  
Principal: Josée Côté

**0. Welcome / Verification of Quorum:**

The meeting was called to order by Laura Wittebol at 7:02 pm.

**1.0 Adoption of Agenda:** There was an addition in Business Arising 4.1.7 Quebec Assembly.

*GB-120418-01: Douglas Howarth motioned to approve the agenda, Lia Maggiorino seconded, unanimous.  
Motion carried*

**2.0 Adoption of Minutes from February 22, 2018:** No amendments made.

*GB-120418-02: Douglas Howarth motioned to approve the Minutes, Suzanne Brazau seconded, 9 votes in favor and 2 abstentions.  
Motion carried*

**3.0 Question Period for the Public:** None

**4.0 Business Arising**

**4.1. E-votes since last GB meeting**

**4.1.1. Field Trip: Armand Frappier -Sec. 2 Science Excellence:** E-vote on March 19, 2018.

Field Trip:	<b>Armand Frappier</b>				
Location:	Institute Armand Frappier	Students:	53	Time:	8:45am-2:15pm
Date:	April 5, 2018	Teachers:	4	Transportation:	STL Bus
Grades:	Sec. 2 Science Excellence students	Supervisors:	0	Note:	Paid by school fees
Organizer:	I. Ritchie	Ratio:	1:13	Total:	\$0

Objective: Students will get to perform two lab experiments in a lab setting and view the facilities at the Institute Armand Frappier.

*GB190318-EV01: Suzanne Brazau motioned for the Laval Junior Academy Governing Board to approve the proposed field trip for Sec. 2 Science Excellence students to visit the Institute Armand Frappier, at no cost per student, in April 2018, seconded by Jacques Tardif, 15 votes in favour, and 1 abstention (non-vote).  
Motion carried*



#### 4.1.2. Field Trip: Cabane à sucre - French immersion: E-vote on March 22, 2018.

Field Trip:	<b>Cabane à Sucre</b>				
Location:	Constantin Grégoire	Students:	80-100	Time:	11:00am-2:45pm
Date:	April 25, 2018	Teachers:	4 - 5	Transportation:	Yellow Bus
Grades:	Sec. 1 & 2 French Immersion students	Supervisors:	0	Note:	Meal included
Organizer:	S. Skoufaras	Ratio:	1:20	Total:	\$23

Objective: To experience Quebec's sugar shack industry and learn about its production and distribution.

GB220318-EV02: Valerio Gazzola motioned for the Laval Junior Academy Governing Board to approve the proposed field trip for French Immersion students to visit the Cabane à sucre in Constantin Gregoire, at a cost of \$23 per student, in April 2018, seconded by Jonathan Gray, 13 votes in favour, and 3 abstentions (non-votes). Motion carried

**4.1.3. Fundraiser: Bake Sale for Aladdin Costumes:** E-vote on March 27, 2018. LJA GB was asked approve a bake sale fundraiser to be held by the Aladdin play production team, to help raise funds for their costume committee. Baked goods to be sold for approximately \$1 to \$2 in the main lobby / hallway of the school and can be donated by teachers and/or students/parents. Dates for the bake sales are April 6 and April 20.

GB270318-EV03: Patrick Chabot motioned for the Laval Junior Academy Governing Board to approve the proposed bake sales to raise funds for the costume committee of the school's Aladdin production in April 2018, seconded by Jacques Tardif, 14 votes in favour and 2 abstentions (non-votes). Motion carried

#### 4.1.4. Field Trip: Breakfast Book Club – Sec. 1 ELA: E-vote on March 29, 2018.

Field Trip:	<b>Breakfast Book Club</b>				
Location:	Allo Mon Coco at Collossus Laval	Students:	60	Time:	8:45am-10:45pm
Date:	April 23, 2018	Teachers:	2	Transportation:	Walking
Grades:	Sec. 1 Enriched English students	Supervisors:	1	Note:	Cost depends on meal choice
Organizer:	L. Maggiorino	Ratio:	1:20	Total:	Maximum \$20

Objective: The students have been reading The Breadwinner or Parvana's Journey by Deborah Ellis. Students will walk to the restaurant and enjoy a breakfast while talking about their novel.

GB290318- EV04: Valerio Gazzola motioned for the Laval Junior Academy Governing Board to approve the proposed field trip for Sec. 1 enriched ELA students entitled "Breakfast Book Club" in April 2018, seconded by Patrick Chabot, 14 votes in favour, and 2 abstentions (non-votes). Motion carried

**4.1.5. ECA/Fundraiser: Spring Fling Dance:** E-vote on March 29, 2018. LJA GB was asked to approve a "Spring Fling School Dance" on Friday, April 3, 2018 from 7-10pm. The cost is \$7. All students will be invited. The dance is being organized by the LJA Student Council and will be held in Block C. Snacks and drinks will be sold. Funds raised will go to improvements and repairs in the Game Room, such as car game, pool table, and ping pong nets. There will be 10-12 teachers for supervision plus administration.

GB290318- EV05: Suzanne Brazau motioned for the Laval Junior Academy Governing Board to approve the proposed ECA/fundraiser "Spring Fling" school dance, to take place in April 2018, seconded by Nadia Colozza, 12 votes in favour, and 4 abstentions (non-votes). Motion carried



#### 4.1.6. Field Trip: Apple Creative Music Labs: E-vote on April 6, 2018.

Field Trip:	<b>Apple Creative Music Labs</b>				
Location:	Apple Store in Carrefour Laval	Students:	20-30	Time:	During class time
Date:	April 9, 10, 11, 12, & 18, 2018	Teachers:	2	Transportation:	Walking
Grades:	Music Lab students	Supervisors:	0	Note:	1 hr sessions per class
Organizer:	J. Tardif	Ratio:	1:15	Total:	Free

Objective: For students to learn how to create and record musical ideas using mobile devices.

Note: A different class per outing will visit the Apple store with their teacher during their scheduled class time.

*GB060418- EV06: Valerio Gazzola motioned for the Laval Junior Academy Governing Board to approve the proposed field trip "Apple Music Creative Labs" for LJA Music Lab students in April 2018, seconded by Jacques Tardif, 15 votes in favour, and 1 abstention (non-vote). Motion carried*

#### 4.1.7. Quebec City National Assembly: E-vote on January 24, 2018.

Field Trip:	<b>The Leaders of Today Meet the Leaders of Tomorrow</b>				
Location:	Québec City National Assembly	Students:	45	Time:	6:00am-5:00pm
Date:	March 15, 2018 - TBC	Teachers:	2	Transportation	Coach Bus
Grades:	Leadership students	Supervisors:	4	Note:	Personal lunch & lunch extra \$
Organizers:	D. Johnson, D. Rossi	Ratio:	1:10	Total:	\$50 approx.

Objective: To meet Quebec's leaders at the National Assembly to learn about leadership.

Note: LJA students, accompanied by LSA students, will have a tour of Quebec Parliament, meet some leaders, and engage in question period in the National Assembly.

*GB240118- EV07: Nadia Colozza motioned for the Laval Junior Academy Governing Board to approve the proposed field trip for the students to visit the Quebec National Assembly, at an approximate cost of \$50 per student, in March 2018, seconded by Kerri Swanson, 14 votes in favour, and 2 abstentions (non-votes). Motion carried*

## 4.2. Review of Internal Rules and Procedures

**4.2.1. Procedure upon resignation of GB member:** The Internal rules were amended to included the procedures upon resignation of a Governing Board member. It was added that a communication will be sent out to the LJA parent /guardian community.

*GB-120418-03: Patrick Chabot motioned to approve the update to the Internal Rules, Effie Kontakos seconded, unanimous. Motion carried*

**4.3. LJA Annual Report 2016-17:** Tabled.

**4.4. Community Representative Nomination:** None. Will be removed and tabled for next school year.

**4.5. Dress Code Subcommittee:** No update.

**4.6. Consultation Responses sent too the School Board**



**4.6.1. Criteria for Selection of a Principal:** Response sent to the School Board.

**4.6.2. Field Trip Policy Consultation:** Recommendations sent to the School Board.

**4.6.3. Use of Information & Communication Technology Resources Policy:** Recommendations sent to the School Board.

## 5.0 Reports:

**5.1 Principal:** Presented by Helen Kalipolidis on behalf of Josée Côté.

- **Recent Press Release:** LJA will be receiving \$1,865,056.00 for building renovations and the parking lot. This will begin in June 2018.
- **Sport-Etude:** Final meeting with parents took place on Tuesday, April 10<sup>th</sup>. The application was sent to the Ministry at the end of March. We are presently waiting for confirmation for both LJA & LSA's requests. We are feeling confident that our response will be approved (99.9%).
- **Recent Tragedy in Saskatchewan:** As a school, we stood by the Humboldt Broncos team's devastating loss and joined many Canadian schools in wearing a jersey today, April 12, 2018, as a show of support for the Humboldt families. A memo was sent out to our community yesterday advising them. It was voluntary & there was no cost to participate. There was a moment of silence to honor the Humboldt victims.

Valerio Gazzola applauded Josée Côté and the administration for their success in bringing the Sports Etude program to LJA. Their proactive actions should be applauded and noted as a success.

A recommendation was made for employees to be copied on all press releases to ensure personnel are aware and informed of important events regarding the school.

**5.2 Chairperson:** The Chairperson's report was emailed to all GB members prior to the meeting.

- Attended the Town Hall meeting at LJA on April 4, 2018. A purpose of the meeting was to discuss the School Board's Commitment to Success Plan for 2018-2019. The main objectives for the plan are:
  - 1- Equity: By 2030, reduce the gap in success rates between various groups of students by 50% (e.g., boys and girls, special needs, socio-economic groups).
  - 2- Educational Path: By 2030, reduce to 10% the proportion of students starting public secondary school at age 13 or older.
  - 3- Graduation and Qualification: By 2030, have 85% of students under the age of 20 obtain a first diploma of Secondary Studies or Diploma of Vocational Studies and 90% obtain a first diploma or qualification.
  - 4- Language Proficiency: By 2030, increase to 90% the success rate on the composition component of the elementary 6 language of instruction ministerial examination in the public system (\*in our school board, Grade 6 already over 90% for languages).
  - 5- Living Environment: By 2030, ensure that all school buildings are in good condition
- The attendees were asked for their feedback on the priorities the school board should take in terms of orientations leading to improvement and success. The top 3 priorities based on the discussions were:
  1. Ensuring the hiring of high-quality and effective teachers and administrators and support staff – and this in turn would ensure a focus on health, wellness and safety for students and staff – and also focusing on social skills and special needs – improving school life.
  2. Programming and curriculum with a focus on the importance of integrating digital citizenship throughout.



3. Responsible management and efficient use of local and provincial funding, community involvement and partners, effective and transparent communication.

Other recommendations were given regarding other possible orientations, which achievements we want to keep, and which resources we need but currently lack.

- The school board administration and Council of Commissioners asked if stakeholders would support opening a new high school in Laval which would be a “Special Project” school, or “240” school (Education Act, Section 240). This would be a possible avenue to address the recent increase in the loss of students from our school board to other schools in Montreal. This problem has increased since 2014 (e.g., since merger of our high schools) and is particular to Laval schools. The reason for considering this school would be to stop the out-flux of students from our Board. Data were presented showing the reasons parents give for leaving the school board. Reasons included: program not offered at SWLSB, distance from work, special needs, etc. A survey was distributed to attendees for them to give a very preliminary feedback on the notion of opening a special project school in Laval and which theme should the school have: Math/science, Alternative program, French immersion, Sport-etudes, International Baccalaureate, Enriched programs, and Language program.
- Surveys were collected from attendees and will be analyzed before further steps taken. If response is positive at all levels, the Board could put in this request for a new school to the government by June possibly for opening in Sept. 2019.

Governing Board members felt that more teachers and parents should have been invited to the Town Hall Meeting. It would have given both parents and teachers a chance to express themselves and be consulted. Some parents were under the impression that it was not a meeting for the public to attend.

### **5.3 Parent' Committee:**

- Douglas Howarth distributed a folder of papers of the highlights of the Parents' Committee meeting to the GB members.
- The Building Process Survey was discussed and approved.
- Policy of Governing Boards was discussed, specifically, on what needs GB approval. For informational purposes, the following is the highlights of that discussion. Any educational outing has to be approved by GB. If it is in the name of the school, and/or organized by the school, and even if it is outside school hours. Anything charged to parents must have GB approval regardless of when it is taking place, example on weekends. If it is part of the curriculum – an educational activity- and a cost is involved, it still needs to be approved by GB. The cost, yes, but not the curriculum or educational activity.
- The next Parents' Committee meeting is scheduled for Thursday, May 3, 2018.

### **5.4 PPO:** Presented by Helen Kalipolidis on behalf of Joanne Iannantuono (LJA PPO Chairperson).

- LJA-LSA Casino Night held on Friday, March 23<sup>rd</sup>: It was an evening that impressed all who participated. It ran very smoothly and everyone left very pleased and happy. Both PPO teams from both schools worked tirelessly. The team is scheduled to meet again to review all expenses and close the event next week. We should have profit results by the next GB meeting.
- Helen Kalipolidis stated that the PPO members who put this together worked dynamically. The event would not have taken place without their dedication and we thank them tremendously!



- LJA's PPO is planning fundraisers for the into next school year and is requesting GB approval for:

LJA's 1st PPO fundraiser: The PPO would like to begin the year selling Aunt Sarah's Chocolate fundraiser from Sept. 20<sup>th</sup> to October 15<sup>th</sup> 2018. Samples were distributed for GB members to taste. There is a variety of flavors and the chocolate bars are 70 grams each. The PPO is confident that everyone will be impressed with the taste, its freshness, the size of the bar & its price (cost \$1 & sold for \$2). Each box comes with 30 bars in a box.

LJA's 2nd PPO fundraiser: The PPO would like to run a Cookie Dough fundraiser with QSP. It was a success this year. It is planned for just after our winter holiday break next year, from the middle of January to mid- February 2018. Delivery of cookie dough will be before the March break.

LJA's 3rd PPO Fundraiser: The PPO would like to run weekly TCBY sales during lunch on Thursdays throughout the year with the option of including Mr. Freeze beginning in May and June.

*GB-120418-04: Effie Kontakos motioned to approve all three fundraisers proposed by the PPO for the next school year, Daniel Bourque seconded, unanimous. Motion carried*

## 6.0 New Business:

**6.1 Field Trips and Extracurricular Activities (ECA):** The fieldtrips listed below were approved.

Field Trip:	<b>La Ronde</b>				
Location:	La Ronde	Students:	TBD	Time:	9:45am-7:00pm
Date:	June 8, 2018	Teachers:	TBD	Transportation:	School Bus
Grades:	Sec. 1 & Sec. 2 students	Supervisors:	TBD	Cost includes:	Transport, entrance fee & meal
Organizer:	D. Di Stefano	Ratio:	TBD	Total:	\$45

Objective: An end of the year celebration for the students.

Note: Students will be returned to LJA and must make their own arrangements to be picked up from the school.

Field Trip:	<b>Acro-Nature Ziplining</b>				
Location:	Morin Heights	Students:	29	Time:	9:00am-2:30pm
Date:	May 22, 2018	Teachers:	2	Transportation:	Bus
Grades:	Multi-sport Class	Supervisors:	2	Note:	
Organizer:	J. Ricci	Ratio:	1:8	Total:	\$30

Objective: To offer students a diversification of different sports and exposure to different types of sporting equipment and skill sets (climbing and ziplining).

Field Trip:	<b>Une Petite Jasette au Resto</b>				
Location:	Centropolis	Students:	30 approx	Time:	During French class
Date:	Last week in April & in May	Teachers:	2	Transportation:	Walking
Grades:	French Classes	Supervisors:	0	Note:	Cost depends on student
Organizer:	A. Charron & French Dept.	Ratio:	1:15	Cost:	Pay own meal

Objective: Students will go to a restaurant to promote conversations in French a francophone environment.

Note: Students pay own expenses but students are not obliged to eat or spend money.

*GB-120418-05: Douglas Howarth motioned to approve the 3 fieldtrips, Lia Maggiorino seconded, unanimous. Motion carried*



**Disney Trip in Orlando, Florida:** Tabled.

**Informational:**

**Top Youth Speakers:** Fabian Ramirez will be speaking to LJA students in the auditorium on April 13, 2018, to Sec. 1 during Per. 3 and Sec. 2 during Per. 2. Fabian Ramirez is a renowned anti-bullying speaker. Bully prevention is a near to his heart simply because he was bullied in middle school and he knows the psychological impact that bullying can have on students. This will be funded by the measures the school received this year. This does not require GB approval since it is considered part of the school curriculum and is taking place in the school.

**Open Creative Space: STEAM Challenge:** In May, there will be one period of French per group per with 9 periods in total. One teacher with two animators to promote the program. It will be done during French class. (STEAM: Science, Technology, Engineering, Arts, and Math)

**6.2. Fundraisers:** Refer to PPO Report.

**6.3. Rentals:** The rental listed below was approved.

Rental:	<b>Calcul Mental Kids</b>				
Day:	April 22, 2018	Details:	Rental of cafeteria, main hall,		
Time:			auditorium and class A129	Total:	\$1,029.03

*GB-120418-06: Daniel Bourque motioned to approve the rental, Patrick Chabot seconded, unanimous. Motion carried*

**6.4. GB Confirmation of Funds Allocated to LJA – Measures 2017-2018:** The SWLSB has allocated funds to LJA to be applied to the following:

- Wellness-Active Youth: Refurbished the weight room and new refurbished equipment. All funds used.
- Secondary Support: Attendants were hired to supplement what the school board allots.
- Anti-Bullying: One guest speaker for the entire school.
- Read-in-school: These funds go towards the purchase of books and resource materials for the library.
- School Initiatives: Alternative to suspension program in conjunction with Laval Senior Academy.
- Integration EHDA: Purchased laptops for special needs. Used to create programs to help integrate students (with technology) with support in regular settings.

**2017-2018 ALLOCATIONS, GRANTS AND MEASURES**

Wellness-Active Youth	(15022)	\$17, 782
Secondary Support	(15026)	\$33, 120
Anti-Bullying	(15031)	\$5, 640
Read in School	(15103)	\$7, 732
School Initiatives	(15170)	\$20 067
Integration EHDA	(15312)	\$9, 746
<b>Total</b>		<b>\$ 94, 087</b>

The LJA Governing Board confirms that SWLSB has allocated to Laval Junior Academy a total of \$ 94, 087, as indicated in the table, as part of dedicated and protected measures. These amounts have been added to the school's budget in accordance with the 2017-2018 budgetary rules of the MEES.

*GB-120418-07: Daniel Bourque motioned to confirm the amount of \$94,087 allocated to LJA from the Measures 2017-2018, Patrick Chabot seconded, unanimous. Motion carried*



**Motion to extend the meeting:**

At 8:57 pm, a motion was needed to extend the meeting an additional 15 minutes.

*GB-120418-08: Douglas Howarth motioned to extend the meeting an additional 15 minutes, Suzanne Brazau seconded, unanimous. Motion carried*

**6.5. GB Consultation on Budget Building Process:** The Survey was completed by members.

*GB-120418-09: Maria Katiforis motioned to approve the responses to the Budget Building Survey, Douglas Howarth seconded, unanimous. Motion carried*

**Motion to extend the meeting:**

At 9:15 pm, a motion was needed to extend the meeting an additional 15 minutes.

*GB-120418-10: Suzanne Brazau motioned to extend the meeting an additional 15 minutes, Douglas Howarth seconded, unanimous. Motion carried*

**6.6. GB Consultation on the School Board Complaint Procedure Policy:** The Procedures for the Examination of Complaints from Students or Their Parent(s)/Guardian(s) was reviewed.

*GB-120418-11: Suzanne Brazau motioned to approve the responses to the Procedures for the Examination of Complaints from Students Policy, Douglas Howarth seconded, unanimous. Motion carried*

**7.0 Varia:** None

**8.0 Question Period for the Public:** None.

**9.0 Confirmation of Date/Time of Next GB meeting:**

**9.1 Thursday, May 17, 2018 at 7:00 pm:** Date of next meeting changed to **Tuesday, May 15, 2018**. The consensus was in favour at the meeting but an e-vote will be done to include all members.

*GB-120418-12: Daniel Bourque motioned to approve the new date for the meeting in May, Patrick Chabot seconded, unanimous. Motion carried*

**9.2 June meeting to be scheduled:** A meeting was scheduled for Monday June 11, 2018.

*GB-120418-13: Patrick Chabot motioned to approve the date for the meeting in June, Suzanne Brazau seconded, 9 in favor and 1 abstention. Motion carried*

**10.0 Adjournment:** The meeting was adjourned at 9:23 pm.

*GB-120418-14: Daniel Bourque motioned to adjourn the meeting, Patrick Chabot seconded, unanimous. Motion carried*

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Laura Wittebol  
Chairperson

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Effie Kontakos  
Secretary