



**Laval Junior Academy
Governing Board Minutes
Tuesday, May 28, 2019**

Present: Pino Alberga, Betty Aliftiras, Tony Beliotis, Mary Caruso, Nadia Colozza, Valerio Gazzola, Jonathan Gray, Maria Katiforis, Effie Kontakos, Marlyn Lypoudis, Shannon Rudolph, Maria Tsakris, Laura Wittebol, Substitute: Patrizia D'Ignazio (voting)
Interim Principal: Eric Ruggi Vice-Principals: Aline Khozorian, Sunday Skoufaras

Regrets: Patrick Chabot, Joe Della Sala, Dominic Di Stefano

0. Verification of Quorum: The meeting was called to order at 7:08 pm.

1.0 Call to Order / Role of Alternates / Introduction of Guests: Mr. Ruggi is the Interim Principal replacing Mr. Simoneau. Patrizia D'Ignazio will be substituting for an absent member.

2.0 Adoption of Agenda: An addition was made in Varia 8.1 SEAC Representative.

GB280519-01: Maria Katiforis motioned to approve the agenda with the addition, Maria Tsakris seconded, unanimous. Motion carried

3.0 Approval of Minutes of April 30, 2019: Typo of guest's name to be corrected.

GB280519-02: Tony Beliotis motioned to approve the Minutes of April 30th, 2019, Mary Caruso seconded, 12 in favour and 2 abstentions. Motion carried

4.0 Question Period: None.

5.0 Business Arising

5.1 E-votes since last GB meeting:

5.1.1 Gift Cards – Student Involvement Award: Gift cards will be purchased to give to the recipients of the Award for Outstanding Student Involvement.

GB140519-EV01: Pino Alberga motioned to for the Laval Junior Academy to donate a total of \$60 from its operating budget for gift cards to accompany the Governing Board Award for Outstanding Student Involvement for 2019, Mary Caruso seconded, 13 votes in favour and 3 abstentions (by non-vote). Motion carried

5.2 Review of Internal Rules of Procedure:

5.2.1 Wording - Substitute Members: The term for Alternate Governing Board members is Substitute as stated in the Education Act and the Internal Rules were amended to reflect that.

5.3 Cafeteria Contract: Contract with Piccola Gioia was sent to the school board for review. The agreement negotiated with Piccola Gioia is invalid and there were irregularities in the contract. The speed with which the decision was made to change cafeteria providers was a concern. Only two companies were considered. No survey was conducted. There was no proper evaluation of service provided by Aramark. Essentially, catering providers should be evaluated on the quality of service, quality of food, hygiene, respect to students and cost of the meal. The purpose of a cafeteria contract is to provide the lowest cost of meals for students and only benefit students. The recommendation from the school board is to inquire with Aramark to provide service for one more year.



GB280519-03: *Nadia Colozza motioned to renew the cafeteria contract for Laval Junior Academy with Aramark with certain conditions to be implemented for the next school year 2019-2020, Effie Kontakos seconded, unanimous.* *Motion carried*

5.4 LJA Educational Project 2019-2020: The Educational Project was distributed to members and reviewed. Mr. Simoneau had sent the Educational Project to the school board for review and feedback was recently received. Some amendments will be made and teachers will be asked for feedback. Governing Board members were invited to give their feedback as well. The final version of the Educational Project will be presented at the June meeting.

6.0 Reports

6.1 Principal:

- Mr. Ruggi has been at LJA for two weeks replacing Mr. Simoneau. The first week was transitioning from Human Resources at the school board to LJA.
- Main task is to get ready for the next school year.
- Teachers are giving the in-class exams.
- Formal exam period about to begin.
- Award Night is Tuesday, June 4th.
- La Ronde trip is Thursday, June 6th.
- Last day of classes is Friday, June 7th.
- Last day of exam period is June 17th.
- Year End Dance for Sec. 2 students at Embassy Plaza is June 17th.

6.2 Chairperson: None.

6.3 Treasurer:

- Balance is \$730. Upcoming expenses expected \$460 - \$60 for Student Award gift cards and \$400 for secretary stipend. Remaining funds in budget is \$270.

GB280519-04: *Tony Beliotis motioned to approve the allocation of the remaining balance, \$270, of the Governing Board budget to the administration for purchasing grocery cards for students and tickets to the dance for students, Pino Alberga seconded, unanimous.* *Motion carried*

6.4 SWLSB Parents' Committee:

- A presentation was given regarding Communicate – the new one-way mass notification system. It allows for emails and text to be sent out in minutes. It allows SWLSB to target a specific audience. It does not allow SMS text communication. (978338).
- The PC Minutes are posted on the SWLSB website.
- More funds are coming through dedicated and protected measures for the 2019-2020 school year. Some new measures and some have been regrouped that hopefully will allow for more flexibility.
- In April, the administrative assignments were established for the next school year. Have three vacancies and the goal is that they will be filled by June.
- The PC approved a resolution to support EPCA to change its status of Observer to Supporter as part of the group APPELE. APPELE is an alliance to promote the continued existence of English school boards governed by school board commissioners democratically elected by the English-speaking community at large.
- The next Parents' Committee meeting is on Thursday, June 6th, 2019.



6.5 PPO:

- PPO would like the approval of Governing Board to allocate \$850 for the purchase of \$10 Indigo gift cards for 85 students for the award ceremony.
- PPO would like to use \$300 to purchase chocolate for the 75 students in Sec. 1 and Sec. 2 that were on the Principal's Honour Roll in Term 1 and Term 2. The chocolate would have a message written on it - "Congratulations!"

GB280519-05: Betty Aliftiras motioned to approve the allocation of \$850 for Indigo gift cards for the 85 students at the award ceremony and \$300 to purchase chocolate for the 75 students on the Principal's Honour Roll in Term 1 and Term 2, Shannon Rudolph seconded, unanimous Motion carried

7.0 New Business

7.1 Field Trips, In-School Activities and ECAs: Mr. Ricci would like to take his class to lunch at Souvlaki Bar on June 3rd during his class time. It would be during lunch and period 4 and returning for dismissal at school. Students would walk to the restaurant. Students would pay for their own meal.

GB280519-06: Jonathan Gray motioned to approve Mr. Ricci's trip to Souvlaki bar on June 3rd with his class, given that a list of students is submitted 48 hours in advance, ensuring that students participating have completed exams and with the approval of the teacher giving the exam, Tony Beliotis seconded, unanimous. Motion carried

7.2 Fundraisers: None.

7.3 Rentals: None.

7.4 Approval of School Calendar 2019-2020: The School Calendar was reviewed. Important dates: Orientation Day August 27, General Assembly September 10, Curriculum Night September 19, Parent Teacher Night November 28 and February 27, Floating PED days November 29, January 6, February 28, April 17 and May 8.

GB280519-07: Pino Alberga motioned to approve the school calendar, Nadia Colozza seconded, unanimous. Motion carried

7.5 Adoption of School Code of Conduct 2019-2020: The School code of Conduct was discussed. The cell phone policy was reviewed and will be included to educate students and parents.

LJA CELL PHONE POLICY

Students and parents are advised that the use of **cell phones** is **ONLY** permitted at **LUNCH TIME** and **ONLY** in **BLOCK C** or **OUTDOORS**. Cell phones may not be used anywhere else in the building at any time.

Additionally, students are advised that:

- Filming and / or taking pictures are not allowed as it may infringe on the rights of others.
- No cell phones are permitted in the class or hallways at any time.

Students who fail to adhere to this policy will have their cell phone confiscated. Phones will only be returned to parents.

Students should store their cell phone in their locker throughout the day. At no time, is LJA responsible for loss or theft of personal property.

WE HIGHLY RECOMMEND THAT STUDENTS DO NOT BRING THEIR CELL PHONE TO SCHOOL.

GB280519-08: Maria Katiforis motioned to approve the School Code of Conduct, Nadia Colozza seconded, unanimous. Motion carried



7.6 Adoption of School Budget 2019-2020: The School Budget documentation was distributed to the members for review and discussion. Some amendments are needed. The School Budget was tabled for the next meeting.

Motion to extend the meeting:

At 9:00 pm, a motion was needed to extend the meeting an additional 15 minutes.

GB280519-09: Tony Beliotis motioned to extend the meeting an additional 15 minutes, Nadia Colozza seconded, unanimous. Motion carried

7.7 Approval of School Fees Charged to Parents 2019-2020 / Compliance to School Fees Policy: The School Fees Policy was discussed. The approval of school fees was tabled for the next meeting.

7.8 GB Annual Report 2019-2020: The Governing Board Annual Report for 2018-2019 was distributed to members for review. The same format will be used this year. Members are invited to give their feedback. The Annual Report will be posted on the website.

Motion to extend the meeting:

At 9:15 pm, a motion was needed to extend the meeting an additional 15 minutes.

GB280519-10: Tony Beliotis motioned to extend the meeting an additional 15 minutes, Nadia Colozza seconded, unanimous. Motion carried

8.0 Varia

8.1 SEAC Representative: A suggestion was made to include a Special Education Advisory Committee representative as a non-voting, advisory member on the LJA Governing Board.

GB280519-11: Tony Beliotis motioned to add a SEAC Representative as part of our Governing Board Composition, Maria Katiforis seconded, unanimous. Motion carried

8.2 Annual General Assembly: Annual General Assembly is scheduled for Tuesday, September 10, 2019.

GB280519-12: Shannon Rudolph motioned to schedule the Annual General Assembly on Tuesday, September 10, 2019, Betty Aliftiras seconded, unanimous. Motion carried

9.0 Question Period: None.

10.0 Confirmation of Date/Time of next GB meeting: Tuesday, June 11, 2019 at 6:30pm.

GB280519-13: Jonathan Gray motioned to schedule the next meeting on Tuesday, June 11, 2019, Tony Beliotis seconded, unanimous. Motion carried

11.0 Adjournment: The meeting was adjourned at 9:25 pm.

GB280519-13: Nadia Colozza motioned to adjourn the meeting, Mary Caruso seconded, unanimous. Motion carried

Laura Wittebol
Chairperson

Effie Kontakos
Secretary