



**Laval Junior Academy  
Governing Board Minutes  
Tuesday, June 11, 2019**

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**Present:** Pino Alberga, Betty Aliftiras, Tony Beliotis, Patrick Chabot, Nadia Colozza, Dominic Di Stefano, Joe Della Sala, Jonathan Gray, Maria Katiforis, Effie Kontakos, Marlyn Lypoudis, Shannon Rudolph, Maria Tsakris, Laura Wittebol  
Interim Principal: Eric Ruggi Vice-Principals: Aline Khozorian, Sunday Skoufaras

**Regrets:** Mary Caruso, Valerio Gazzola, Substitute: Patrizia D'Ignazio

**Guests:** James Di Sano

**0. Verification of Quorum:** Quorum was verified.

**1.0 Call to Order / Role of Alternates / Introduction of Guests:** The meeting was called to order at 7:05 pm. Laura Wittebol welcomed James Di Sano.

**2.0 Adoption of Agenda:** There was an addition made in New Business 7.5 ABAV Year End Evaluation 2018-2019 (informational).

*GB110619-01: Pino Alberga motioned to approve the agenda with the addition, Nadia Colozza seconded, unanimous. Motion carried*

**3.0 Approval of Minutes of May 28, 2019:** No amendments.

*GB110619-02: Maria Tsakris motioned to approve the Minutes of May 28<sup>th</sup>, 2019, Tony Beliotis seconded, 11 in favour and 2 abstentions. Motion carried*

**4.0 Question Period:** James Di Sano thanked the Governing Board members for their hard work all year long.

**5.0 Business Arising**

**5.1 E-votes since last GB meeting:** None.

**5.2 Review of Internal Rules of Procedure:**

**5.2.1 Community Representative – SEAC:** Will announce at the Annual General Assembly that the LJA Governing Board would like to have a SEAC (Special Education Advisory Committee) Representative. A Community representative's aim is to serve an advisory role to provide the Governing Board with information. Guidelines for community representatives must be followed: priority is to the members of the Governing Board for participation and discussion and representatives are allowed to be present and should not influence discussions.

**5.2.2: Suspension from office:** The section of suspension from office needs to be removed and amended to comply with the Education Act.

**5.3 Cafeteria Contract:** The SWL School Board has not agreed to the contract with Piccola Gioia and without agreement the contract is null and void. Aramark was contacted to see if they would return for the next school year. There will be a meeting next week with Aramark to put into their contract the concerns raised with the service they provide. An evaluation committee will be organized comprised of staff and administrators to evaluate Aramark.



**5.4 Adoption of LJA Educational Project 2019-2020:** The Educational Project was reviewed and discussed. Will review the Educational Project further at the staff meeting and revisions will be made for September.

*GB110619-03: Tony Beliotis motioned to adopt the Educational Project 2019-2020 for Laval Junior Academy, Shannon Rudolph seconded, unanimous. Motion carried*

**5.5 Allocation of PPO Funds to Centre Bénévolat de Laval:** Centre Bénévolat de Laval is a non-profit organization that provides many schools with food, juice or cookies throughout the day. There is \$1162.27 of PPO funds that would be donated.

*GB110619-04: Maria Katiforis motioned to allocate \$1162.27 of PPO funds to Centre Bénévolat de Laval, Betty Aliftiras seconded, unanimous. Motion carried*

**5.6 Adoption of School Budget 2019-2020:** The LJA School Budget for 2019-2020 was reviewed.

#### **RESOLUTION FOR THE ADOPTION OF THE SCHOOL BUDGET BY THE GOVERNING BOARD**

WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

**Effie Kontakos** MOVED THAT, in accordance with the 2019-2020 Budget Parameters, the Governing Board of Laval Junior Academy, adopt the school budget for the 2019-2020 school year, as presented by the Interim Principal, Mr. Ruggi, which forecasts revenues of \$410, 801.50 and expenditures of \$410, 801.50

AND THAT the budget be submitted to the Sir Wilfrid Laurier School Board for final approval, seconded by **Maria Tsakris**. Unanimous. Motion carried.

**LJA GB110619-05**

**5.7 Approval of School Fees Charged to Parents, School Supply List and Compliance to the School Board Policy:** The School Fees charged to Parents was discussed. The School Supply Lists were tabled to an e-vote.

*GB110619-06: Tony Beliotis motioned to approve the School Fees Charged to Parents and that the fees charged are in compliance with the School Board Policy, Domenic Di Stefano seconded, unanimous.*

*Motion carried*

**5.8 Adoption of GB Annual Report 2018-2019:** Laura Wittebol presented the Annual Report to the members.

*GB110619-07: Maria Tsakris motioned to adopt the LJA Governing Board Annual Report, Tony Beliotis seconded, unanimous. Motion carried*

#### **6.0 Reports**



## 6.1 Principal:

- Major events: LJA Awards ceremony, Mode the Way, Laurier Gala
- SWLSB Elementary League for the last 2 years had students in grades 4, 5 & 6 playing hockey.
- LJA Local Program Hockey will be offered in the same format as the soccer if the minimum required registrations are reached.
- LJA ECA After School program – minimum of 28 weeks. Activities offered to students will be based on interest.
- Capital Projects:
  - Will be moving CASP from upstairs to downstairs to create a CASP corner that will connect to another relaxation room, a bathroom to accommodate the students, and have a sensory deprivation room.
  - Replacement of windows in Block C.
  - Removal of a wall in the Principal's office.
  - Installation of water fountains.
- Planning for next year.

## Motion to extend the meeting:

At 9:00 pm, a motion was needed to extend the meeting an additional 15 minutes.

*GB110619-08: Tony Beliotis motioned to extend the meeting an additional 15 minutes, Joe Della Sala seconded, unanimous.*  
*Motion carried*

**6.2 Chairperson:** Thank you to all.

**6.3 Treasurer:** Allocated all funds. Balance will be \$0.

## 6.4 SWLSB Parents' Committee:

- A presentation was given on how the fees will be charged to parents.

**6.5 PPO:** No report.

## 7.0 New Business

### 7.1 Field Trips, In-School Activities and ECAs

**7.1.1 Arundel Student Leadership:** The trip is scheduled for October 23-25, 3 days and 2 nights to the Arundel Science Center. For Sec. 1 and Sec. 2 leadership students. Number of students 45 with 5-6 teachers and a supervisors:students ratio 1-8. Cost is covered by leadership fees.

**7.1.2 Arundel Winter Sports Trip:** The trip is being organized for January 2020 with exact date TBD. For Sec. 1 and Sec. 2 students to the Arundel Science Center. Departure at 8:30 am and return at 2:30 pm, for 4 days and 3 nights. Objective is to give students the opportunity to participate in all kinds of winter sports and team building activities in Arundel. Transportation by regular bus. Cost is \$275 all included. Numbers of students 40-45 with 5-6 teachers and supervisors:students ratio 1-8.

**7.1.3 LJA Sports Trip to New Jersey:** The trip is being organized to New Jersey for the end of October 2019 with exact date TBD. For Sec. 1 and Sec. 2 students. Objective is to see an NFL, NBA and NHL game and to visit the facilities of Rutgers University. Traveling by Coach bus. Cost is \$750 all included. Number of students 48-50 with 5-6 teachers and supervisors:students ratio 1-10.



**7.1.4 New York Trip:** The trip is scheduled for May 5 - 8, 2020. The objective is to explore the culture, museums and other sites of the city. For 49 Sec. 1 and Sec. 2 students. Traveling by coach bus. Cost is \$700-\$800 to be determined. Number of students 48-50 with 5-6 teachers and supervisors:students ratio is 1-10.

**7.1.5 Boston 2020:** The trip is scheduled for May 6 - 8, 2020. The objective is to learn and explore the sites and culture of Boston. Traveling by Coach bus. For Sec. 1 and Sec. 2 students. Traveling by Coach bus. Number of students 50 with 4-5 supervisors and supervisors:students ratio is 1-10. Cost per student \$571.66.

*GB110619-09: Maria Tsakris motioned for the LJA Governing Board to approve the Arundel Student Leadership Trip, the Arundel Winter Sports Trip, the New York Trip and the Boston Trip, Shannon Rudolph seconded, unanimous. Motion carried*

*GB110619-10: Maria Katiforis motioned for the LJA Governing Board to approve the Sports Trip to New Jersey with the stipulation that it does not duplicate the itinerary of the New York Trip, Pino Alberga seconded, 8 in favour, 3 abstentions and 2 against. Motion carried*

### **Motion to extend the meeting:**

At 9:15 pm, a motion was needed to extend the meeting an additional 15 minutes.

*GB110619-11: Tony Beliotis motioned to extend the meeting an additional 15 minutes, Nadia Colozza seconded, unanimous. Motion carried*

## **7.2 Fundraisers**

**7.2.1 Vegetable Basket Fundraiser:** The Green Club would like to organize a fundraiser in November. Parents would be able to purchase a vegetable basket for \$30. The school would get \$6 per basket sold and funds raised would go to the Green Club. Teacher Council has approved this fundraiser.

*GB110619-12: Tony Beliotis motioned for the LJA Governing Board to approve the Vegetable Basket fundraiser, Betty Aliftiras seconded, unanimous. Motion carried*

**7.2.2 DP Fundraiser:** Small DP fundraisers are held on a regular basis at LJA throughout the year such as popcorn sales, Goodies-to-Go, and the CASP Book Sale. A standing resolution or blanket approval is being requested to be able to plan for September.

*GB110619-13: Betty Aliftiras motioned for the LJA Governing Board to approve the DP fundraisers at LJA throughout the year, with a 'blanket approval', Nadia Colozza seconded, unanimous. Motion carried*

**7.3 Rentals:** Rentals from handball Olympique de Laval – 9 rentals in all.

*GB110619-14: Effie Kontakos motioned for the LJA Governing Board to approve the 9 rentals, Maria Tsakris seconded, unanimous. Motion carried*

**7.4 GB Subcommittee on Sustainability Practices at LJA:** Tabled. Jonathan Gray and Maria Katiforis will create the subcommittee.

**7.5 ABAV Year End Evaluation 2018-2019:** The ABAV Year End Evaluation was discussed. It will be posted.



**8.0 Varia:** None.

**9.0 Question Period:** None.

**10.0 Confirmation of Date/Time of Annual General Assembly:** Tuesday, September 10, 2019 at 7:00pm.

**11.0 Adjournment:** The meeting was adjourned at 9:30 pm.

*GB110619-15: Joe Della Sala motioned to adjourn the meeting, Tony Beliotis seconded, unanimous.*

*Motion carried*

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Laura Wittebol  
Chairperson

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Effie Kontakos  
Secretary