



**Laval Junior Academy**  
**Notes of the General Assembly of Parents**  
**Tuesday, September 10, 2019**

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**Attendance:**

Jimmy Abraham	Patricia Casella	Tracy Marak	Mihoko Uemura
Pino Alberga	Anita Catalani	Mauro Martino	Adriana Vigorito
Theresa Andrusko	Steve Ceccolini	Sylvia Monnier	Laura Wittebol
Alexandra Antonopoulos	Polizoi Christodoulakis	Teresa Paci	
Eleanor Augello	Isabelle Duguay	Tanya Perillo	
Tony Beliotis	Giovanni Ficara	Bruno Rosato	Guest: James Di Sano
Marina Beliotis	Monica Hernandez	Tina Rubino	(non-voting)
Eleni Bitsanis	Effie Kontakos	Cyril Schroeder	

**Principal:** Eric Ruggi (Interim)    **Vice-Principals:** Sec.1 Theodoros Liakopoulos    Sec.2 Sunday Skoufaras

**Welcome Message:**

Meeting commenced at 6:50pm.

**Nomination of a Secretary for the Assembly:** Effie Kontakos was Governing Board Secretary for 2018-19, was nominated to be secretary for the assembly and was acclaimed.

**Purpose of Assembly:** The purpose of the assembly is to elect parents to the Governing Board. Parents in attendance must be parents of children presently attending Laval Junior Academy to elect the members. Mr. Ruggi explained that the Governing Board is an organization whose role is to give support to the school in order to respond to the needs of the students. The composition, functions and powers of the Governing Board were stated. The Governing Board will look at all matters determined by law, for example: Educational Project, School Budget, School Fees & Supply Lists, Student Supervision Policy, Rules of Conduct, Field trips, Educational Activities and Subject Time Allocation. Decisions made by the Governing Board are in the best interests of the school and all students. The role as a parent is to represent all students, not individual issues.

The election process was explained. "I nominate....", "I second...."

**Annual Report to the Community:** The Laval Junior Academy Annual Report prepared by Laura Wittebol, Governing Board Chairperson for 2018-2019, was distributed to the parents.

**Nominations:** The Governing Board requires 4 parent representatives each elected for a 2-year term. Half the members are elected on an annual basis. In addition, 2 Alternate Parent Representatives are elected annually. The election process was explained. "I nominate....", "I second...."

**For a 2-year term – Parent Representatives:**

Tony Beliotis nominated Jimmy Abraham, Effie Kontakos seconded.  
Laura Wittebol nominated Pino Alberga, Giovanni Ficara seconded.  
Anita Catalani nominated Theresa Andrusko, Tracy Marak seconded.  
Laura Wittebol nominated Alexandra Antonopoulos, Tracy Marak seconded.  
All accepted the nominations and had the opportunity to speak to the group.



**For a 1-year term - Substitute Parent Representatives:** Substitute Representatives are expected to attend all the meetings and are copied on all communication to be informed. Substitutes can only participate in discussions when replacing.

Jimmy Abraham nominated Polizo Christodoulakis, Tony Beliotis seconded.  
Polizo Christodoulakis accepted the nomination.

**Elections:** Jimmy Abraham nominated Theodoros Liakopoulos and Sunday Skoufaras as scrutineers for the ballots, seconded by Tony Beliotis, unanimous. Motion carried. Returning Governing Board members are Tony Beliotis, Mary Caruso, Effie Kontakos and Laura Wittebol completing the second year of a 2-year term.

**Announcement of Election Results:**

**For 2-year term:** Jimmy Abraham, Pino Alberga, Theresa Andrusko and Alexandra Antonopoulos were all acclaimed.

**For 1-year term – Substitute Parent Representative:** Polizo Christodoulakis was acclaimed.

In total there are 16 members (8 parents, 6 teachers, 1 support staff, 1 professional).

Term is 2 years for parents, 1 year for all other members.

Decisions are made by majority vote. Meetings are held every month with a minimum of 5 per year.

**Election of Representative for the Parents' Committee:**

Out of the 8 Parent Representatives on Governing Board, one person needs to be elected as a Representative for the Parents' Committee meetings. Meetings are held at the school board once a month, on the first Thursday of every month beginning in October.

Jimmy Abraham nominated Effie Kontakos, Alexandra Antonopoulos seconded.

Laura Wittebol nominated Tony Beliotis, Pino Alberga seconded.

Both nominees accepted and had the opportunity to speak to the group.

The vote was conducted by secret ballot.

**Results:** Effie Kontakos was elected as Parents' Committee Representative.

**Election of Alternate Representative for the Parents' Committee:**

Out of the 7 remaining Parent Representatives on Governing Board, one person needs to be elected as an Alternate Representative for the Parents' Committee meetings to replace the representative if necessary.

Pino Alberga nominated Tony Beliotis, Giovanni Ficara seconded. Tony Beliotis accepted the nomination.

**Results:** Tony Beliotis was acclaimed as the Alternate Parents' Committee Representative.

In light of our verifications and in accordance with Section 47 of the *Education Act*, Mr. Tony Beliotis remains the Parents' Committee Representative for Laval Junior Academy until his term of office as the Parent Commissioner for High Schools ends. Consequently, Ms Effie Kontakos could only have been elected as the Alternate Parents' Committee Representative. Ms. Effie Kontakos is therefore the Alternate Parents' Committee Representative.

Tony Beliotis is the Parents' Committee Representative.

Effie Kontakos is the Alternate Parents' Committee Representative.



**Presentation from Home and School Association:** Tracy Marak spoke about the Home and School Association. Parents can choose whether to have a Parent Participation Organization (PPO) or a Home and School Association. There was a discussion regarding both. Both organizations organize fundraising activities, organize events for the students and report to the Governing Board. The Governing Board approves the fundraisers for both organizations.

Jimmy Abraham motioned for the formation of a Home and School Association for Laval Junior Academy, Theresa Andrusko seconded, unanimous. Motion carried.

A meeting will be scheduled and announced to form the Laval Junior Academy Home and School Committee.

**First Governing Board meeting:** Wednesday, October 9<sup>th</sup>, at 7pm.

**Adjournment:** Jimmy Abraham motioned to adjourn the meeting at 8:00 pm, Tony Beliotis seconded, unanimous. Motion carried.

Notes prepared and submitted by Effie Kontakos.