



Governing Board of Laval Junior Academy

2323 Boul. Daniel-Johnson
Laval, Québec H7T 1H8

Minutes – Meeting No.1 Thursday, September 29, 2016, 7:00 p.m.

In attendance	In attendance voting members	
<p>Principal: Nathalie Rollin</p> <p>Vice-Principals: Helen Kalipolidis Tania Machitello</p> <p>Guests: Vicky Kaliotzakis, commissioner Louise Robinaud, staff member</p>	<p>Parent Chair Person: Peter Di Loreto</p> <p>Parent Vice Chair Person: Albano Gidaro</p> <p>Parent Delegate for SWLSB P.C.: Tony Beliotis</p> <p>Alternate Parent Delegate for SWLSB P.C.: Suzanne Brazau</p>	<p>Parents: Jimmy Abraham Effie Kontakos Irene Vlachakis Laura Wittebol</p> <p>Staff: Dominic Di Stefano Valario Gazzola Lia Maggiorino Nathalie Potier Shannon Rudolph Sunday Skoufaras Kerry Swanson Jacques Tardif</p>

	Agenda	Discussion	Out come
	Meeting called to order	Principal established quorum and called meeting to order.	- Time 7:08 p.m.
1.0	Welcome by principal	Nathalie Rollin, Principal welcomed all members to the meeting. Round table presentation, each member presented themselves with a short introduction.	
2.0	Recognition of visitors and Question period	There were two visitors present: Vicky Kaliotzakis, commissioner and Louise Robinaud, staff member.	- No questions at the present time.
3.0	Adoption of the agenda/ Additions to agenda	The following additions were made to the agenda; Student Council was added to agenda number 6.5. Additions to Agenda number 10.0 was changed to Question Period.	- LJA 20160929-01 Jacques Tardif MOVED to approve the September 29 th , 2016 agenda with the changes. Seconded by Kerry Swanson. ✓ Motion CARRIED unanimously.
4.0	Governing Board Organization	Mrs. Rollin explained the composition of a Governing Board and asked if anyone would like to nominate someone or themselves for the following positions.	

	Agenda	Discussion	Out come
4.1	Election of Chair Person and Vice-Chair Person	Dominic Di Stefano nominates Peter Di Loreto as Chair Person of LJA. Peter Di Loreto accepts. Seconded by Lia Maggiorino. Dominic Di Stefano nominates Albano Gidaro. Albano Gidaro accepts. Seconded by Lia Maggiorino.	- There are no other nominations and Mr. Di Loreto is acclaimed. Mr. Di Loreto assumes control of the meeting. - There are no other nominations and Mr. Gidaro is acclaimed.
4.2	Election of Secretary	After some discussion, the GB members felt that it was important to have a consistent recording secretary. Mr. Di Loreto explained that the monthly recorded secretary would be remunerated for his/her work and asked if someone would take notes for this evening.	- There were no members nominated and no one nominated themselves at this present time. - Irene Vlachakis volunteered to take notes and prepare the minutes for this meeting. - Nomination of secretary tabled for next meeting.
4.3	Internal Rules of Procedure	Mrs. Rollin passed out a plastified duotang which included the GB Procedures and Rules, the 2016-2017 school calendars, the September 29 th , 2016 agenda, the May 31 st , 2016 minutes along with the General Assembly notes.	- Members were asked to look over Internal Rules of Procedures and it was tabled for next meeting.
4.4	Role and Purpose of Governing Board	Mrs. Rollin explained that the GB consists of herself; her two VP's and they are non voting members. The voting members consist of 8 staff members and 8 parent members. The new parent members were elected at the September 15 th , 2016 General Assembly.	
4.5	Date, time and place of meetings	Mr. Di Loreto explained that at the September 15 th General Assembly the parent members showed preference to the last Thursday of each month also taking into consideration the monthly teacher council meetings. It seemed to be best suited for all. However, after discussion around the table there were many conflicts and certain meetings were moved to Tuesday evenings.	- The meetings will be held at LJA school in the library situated on the second floor at 7p.m. - The dates are set as follows: October 27 th , 2016; November no meeting; December 1 st , 2016; January 24 th , 2017; February 23 rd , 2017; March 30 th , 2017; April 27 th , 2017; May 23 rd , 2017.
4.6	Community Representative	Mrs. Rollin explained the position of a Community Representative.	Mr. Di Loreto received a request to join our committee from Grace Nesi, a former Council of Commissioner and very active in the community. This will be discussed at the next meeting.
4.7	Governing Board Budget	The established GB budget has not yet been given to the school.	- Tabled for next meeting.
5.0	Minutes of our last G.B. May 31, 2016	Mrs. Rollin explained that all minutes are always kept in the office in a binder. They are always available to be viewed by any parent requesting them,	- Mr. Di Loreto said that the May 31 st minutes must be approved by last year's members therefore will be approved via e-mail.
6.0	Reports		
6.1	Principal Report	Conflict of interest forms must be filled out and handed back to Mrs. Rollin.	

	Agenda	Discussion	Out come
6.1	Principal Report (continued)	<p>General Assembly notes were looked through by the members.</p> <p>Construction on Daniel Johnson: Construction was supposed to start on the school side and the opposite side of the school afterwards. This was not what was done. A fence is installed in front of the school, blocking access to the front driveway to ensure the security of the students. It was easier to come into the parking lot with the help of a traffic controller. Full-time traffic controller present all day now. The School Board has allowed us to hire additional security for the students. Approximately 200 cars (staff and parent drop offs) are present between 7:10 and 7:30 which makes it harder to manage. The school will have arrows painted indicating one-way circulation. Mrs. Rollin called Jimmy Mourelatos, the community police officer and he immediately came to help with the circulation. We strongly encourage students to utilize the STL school bus system, which should remain unaffected.</p> <p>Curriculum Night went very well. It was a very positive evening. Will try to keep the same formula next year. DG wants to make sure the dates don't fall at the same time as PC.</p> <p>LJA Vipers Soccer teams played against the City of Laval Elected Officials. This was a close game. The LJA Vipers pulled a victory on penalty kicks.</p> <p>LJA Terry Fox Run was held today. The VPs took charge of the event. It was very organized. They raised so far a total of \$1,986.</p> <p>Thailand students: There will be a group of students (8 students at LJA and 7 students at LSA) visiting us for 11 days from October 14th until October 31st. The objective is to observe teaching and live the school life in Canada. They will be going to classes and participating in many activities during the day.</p> <p>Special needs students: There are 297 hours allocated to our school.</p> <p>Create an online store: Dress code is an issue. It would be a service offered not to necessarily make money. The clothes would be sold at cost price. The sports items with the Viper logo could be used as a fundraiser (5% kick back) to help supply a school uniform for the students who cannot afford it.</p> <p>Push Project: Mentoring idea with the senior schools. Goal is to help our students with organization skills and homework.</p> <p>Soccer Complex Mandate: Council gave mandate to explore the idea of creating a soccer complex on our school site. This would be a partnership with the SWLSB. This would be an indoor and outdoor construction with two levels and a connecting hallway with a tunnel.</p>	<p>- Corrections need to be made for the three new members' family names: Brazau, Wittebol and Vlachakis.</p> <p>- Many members voiced that they would like the school board to intervene when date conflicts occur.</p> <p>- A member questioned why there are 8 students that will be attending the same class. Perhaps easier to split 4 and 4. Unfortunately not possible because there is only one teacher with the students.</p> <p>- Not enough information. This topic will be tabled until the next meeting.</p> <p>- Our LJA Viper Soccer teams would be prioritized when reserving the space.</p>
6.2	Chair Person Report	Mr. Di Loreto congratulated the staff, teachers and the administration for a very well organized curriculum night.	

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6.3	SWLSB Parents Committee	None	
6.4	PPO	<p>The PPO Chair Person for this year is Marina Beliotis. The PPO will be organizing fundraisers to help our students in need.</p> <p>FundScrip Fundraiser: An account has been set up and would be ready to go. Effie Kontakos helped give a brief description of this fundraiser for the members who did not know what it is. Basically a gift card fundraiser. Supporters would simply pay for their purchases with gift cards bought from FundScrip.</p> <p>Upcoming Community Day: Thursday, December 22nd, 2016. Funds that are raised would go to AGAPE on behalf of our school.</p> <p>- Comedy Night booked and reserved for December 22nd, 2016.</p> <p>- Community Breakfast: PPO looking into donations. Date booked for December 22nd, 2016.</p>	<p>- The next meeting will be held on October 20th at 7:00 p.m. in the school library situated on the second floor.</p> <p>- LJA 20160929-02 Jimmy Abraham MOVED to go forward with the fundScrip fundraiser if there is no extra work on our end. Seconded by Lia Maggiorino. ✓ Motion CARRIED 15 in favour 1 abstention.</p> <p>- LJA 20160929-03 Dominic Di Stefano MOVED that all funds raised go back to our school needs first and the remainder of perishable food donated to AGAPE. Seconded by Kerry Swanson. ✓ Motion CARRIED unanimously.</p>
6.5	Student Council	Tiffany Canavalli is the student president. Information was given about student council. There will be activities to take part in preparations dance for October 28 th , 2016. Approximately 25 members. Once every Day 9 at lunch time.	
7.0	Business arising from Minutes	None	
8.0	New Business		
8.1.1	Rentals	Italian School PICAI: This association uses approximately 10 classrooms to teach the Italian language. It is in the mornings and brings in a total of \$10,560 in rental fees.	- LJA 20160929-04 Jimmy Abraham MOVED to approve the continuation of the PICAI Association rental. Seconded by Albano Gidaro. ✓ Motion CARRIED unanimously.
8.1.2	Rentals	AA meetings: Proposal to continue the AA meetings in the evening at our school on different days.	- LJA 20160929-05 Tony Beliotis MOVED to approve the continuation of the AA meetings rental. Seconded by Sunday Skoufaras. ✓ Motion CARRIED unanimously.
8.2	Fundraising	<p>Cheerleading Bake Sale: to be held once a month.</p> <p>Popcorn fundraiser: The diversified path students (5 classes) would like to sell popcorn bags as part of their life skills during lunch hour once a week. They have their own popcorn machine.</p>	<p>- LJA 20160929-06 Kerry Swanson MOVED to approve the cheerleading bake sale once a month. Seconded by Effie Kontakos. ✓ Motion CARRIED unanimously.</p> <p>- LJA 20160929-07 Jimmy Abraham MOVED to approve the popcorn fundraiser once a week Seconded by Kerry Swanson. ✓ Motion CARRIED unanimously.</p>

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9.0	Field trips / Club	<p>Quebec City: Will be offered to all students. This is optional. Two French teachers will be organizing for 3 days, 2 nights. Dates: February 12th to 14th. Max 40 students. To be noted that Students will be missing 1 day of school. Cost: \$385 includes deluxe auto car transportation, meals, guided tours and entrance to attractions. Supervision ratio 1 to 10.</p> <p>Ski Club: Requires a minimum of 20 students. Afternoons from noon to 6:00 p.m. Important for students to keep an active lifestyle. Cost for field trip: \$140 to \$200 (price depends on the number of rentals). Includes small course and access to the hills on Morin Heights. Here are the set dates; January 16th, 2017; February 6th, 2017; February 20th, 2017; March 24th, 2017. Supervision ratio 1 to 12.</p> <p>Camp d'immersion française: Will be offered to all students. This is optional. Indoor and outdoor activities. Dates: During March break from March 6th to 8th, 2016. Cost: \$158 and includes meals.</p> <p>Theatre outing: Movie: Fantastic Beasts and Where to Find Them. Scheduled date: November 18th. Purchasing choice of movie only for \$7 or movie and combo for \$14. Students will be walking to the theatre and back. No transportation fees required.</p>	<p>- LJA 20160929-08 Sunday Skoufaras MOVED to approve Quebec City field trip. Seconded by Nathalie Potier. ✓ Motion CARRIED unanimously.</p> <p>- LJA 20160929-09 Jimmy Abraham MOVED to approve the ski club. Seconded by Tony Beliotis. ✓ Motion CARRIED unanimously.</p> <p>- LJA 20160929-10 Jimmy Abraham MOVED to approve the Camp d'immersion française. Seconded by Nathalie Potier. ✓ Motion CARRIED unanimously.</p> <p>- LJA 20160929-11 Shannon Rudolph MOVED to approve the theatre outing. Seconded by Laura Wittebol. ✓ Motion CARRIED unanimously.</p>
10.0	Question Period	Vicky Kalitozakis asked if it is possible to give our GB meeting dates to the School Board in order to better coordinate future meeting dates.	
11.0	Final Comments – schedule next meeting	<p>Mr. Di Loreto thanked all the members for attending the meeting this evening. It was a very productive meeting. He also thanked Irene Vlachakis for doing an excellent job and filling in this evening with our minutes.</p> <p>Next meeting scheduled for Thursday, October 27th, 2016.</p>	
12.0	Correspondence	None	
13.0	Adjournment	Meeting was adjourned.	- Time 9:25 p.m.

Chairperson: Peter Di Loreto

Recording Secretary: Irene Vlachakis