



Governing Board of Laval Junior Academy

2323 boul. Daniel-Johnson

Laval, Québec H7T 1H8

Minutes – Meeting No. 2

Thursday, October 27, 2016, 7:00 p.m.

In attendance	In Attendance voting members	
<p>Principal: Nathalie Rollin</p> <p>Vice-Principals: Helen Kalipolidis Tania Marchitello</p> <p>Guests:</p>	<p>Parent Chair Person: Peter Di Loreto</p> <p>Parent Vice Chair Person: Albano Gidaro</p> <p>Parent Delegate For SWLSP P.C.: Tony Beliotis</p> <p>Alternate Parent Delegate for SWLSP P.C.: Suzanne Brazau</p>	<p>Parents: Jimmy Abraham (absent) Effie Kontakos Irene Vlachakis Laura Wittebol</p> <p>Staff: Dominic Di Stefano (absent) Valerio Gazzola Lia Maggiorino Shannon Rudolph (Left at 9:30) Sunday Skoufaras (absent) Kerry Swanson Jacques Tardif Nathalie Poitier</p>

#	Agenda	Discussion	Out come
1	Meeting called to order	Chair established quorum and called meeting to order.	Time 7:10 pm
2	Additions & approval of agenda	Addition 7.f Toronto Chocolate Fundraiser	LJA20161027-01 Kerry Swanson MOVED to approve the agenda with changes. Seconded Lia Maggiorino Motion CARRIED unanimously
3	Approval of Minutes Sept 29, 2016 GB	Correction PPO, Comedy Night (6.4) date should read April 28, 2017, Community Breakfast and Community Day should read Community Breakfast December 22, 2016. Irene Vlachakis to make correction	LJA20161027-02 Kerry Swanson MOVED to approve the September 29th Minutes with changes. Seconded by Effie Kontakos Motion CARRIED unanimously
4	Recognition of visitor Jennifer Maccarone	Mrs Maccarone was unable to attend	
5	Question Period	Laura Wittebol asked about Busing. Why the French SB parents do	



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		not pay for STL Monthly passage fee. Nathalie Rollin replied that the English SB parents receive a refund in March for ½ of the Monthly passage fee.	
6	New Business	Online vote regarding Craft Fair for November was taken	LJA20161027-03 Sunday Skoufaras MOVED to approve Craft Fair. Seconded by Valério Gazzola Motion CARRIED unanimously
6.a	Internal Rules of procedure	<p>Review of rules of procedures, Peter Di Loreto explained the rules of procedure to the members. Laura Wittebol commented on possible additions to the rules i.e. Purpose and scope, rules must be reviewed and adopted every year.</p> <p>Albano Gidaro commented about time allocation for an E-vote. Peter Di Loreto responded that members of the GB have at least 24 hours to respond to Principal's E-vote (article 8.56). Tony Beliotis commented that E-Vote does not allow members to see who is voting. Lia Maggiorino suggested that E-Voter reply To All in order to see all votes.</p> <p>Effie Kontatos mentioned that (article 7.1) should read "Chairperson" instead of "Secretary" to send out the minutes of meetings to members. Minutes to be send out at least two days prior to meeting (article 4.1)</p> <p>Laura: Wittebol (article 2.1) should read 67 instead of 66, and include the resolution from SB CC160629-CA-0131 regarding the composition of High School GB under new section (article 2.3)</p> <p>A Word copy of the document to be sent to Mrs. Wittebol for changes and corrections.</p>	Item tabled for next meeting
6 b	Community Representative Appointment	<p>Two individuals applied for position. Grace Nesi who has a long standing relationship with schools, PPOs, Governing Boards and as a SB commissioner. Letter of intent from Andrew Liberio was read by Peter Di Loreto to the members regarding 2nd application for position.</p> <p>Suzanne Brazau gave presentation regarding Mr. Liberio qualifications.</p> <p>Mr. Di Loreto explained requirements of a community rep.</p> <p>Albano Gidaro questioned value of each community reps.</p>	<p>LJA20161027-04 Results Andrew Liberio elected as community rep.</p> <p>Motion CARRIED Closed vote</p> <p>Grace Nesi to be thanked for her interested in the position and invited to attend meetings as a guest.</p>



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		Valerio Gazzola inquired as to how the community reps apply for position. Answer GB members suggested community reps.	
6.c	Governing Board Budget	Point of interest. Amount given by the school board for GB is \$1,146.50 to GB. Once the costs for the secretary's services are paid between \$700 to \$800 remains to be spent over the school year. Expenditures are voted on as the year progresses.	
6.d	Field Trip Approvals	No field trips to approve	
6.e	New Gym/School Rentals	<ul style="list-style-type: none"> a) Ecole de dance Prestige b) City of Laval tentative rental. Final documents to be completed by both parties 	<p><u>LJA20161027-05 Ecole de dance Prestige rental</u> Valerio Gazzola MOVED to approve. Seconded by Tony Beliotis. Motion CARRIED unanimously</p> <p><u>LJA20161027-06 City of Laval Rental.</u> Kerry Swanson MOVED to approve rental in principle. Seconded by Lia Maggiorino. Motion CARRIED unanimously</p>
6.f	Toronto Chocolate Fundraiser	<p>Lia Maggiorino explained Toronto Chocolate fundraiser. To help pay down the cost of the trip, parents purchase boxes of chocolates at cost and sell for profit to reduce cost of student trip. This fundraiser is only applicable to students on the trip and will only be dealing with Teacher involved.</p> <p>Effie Kontakos inquired when the chocolates will be sold. The Answer was January, February and March 2017. Discussion regarding possible conflict with PPO fundraiser.</p>	<p><u>LJA20161027-07 Toronto Chocolate fundraiser.</u> Lia Maggiorino MOVED to approve. Seconded by Irene Vlachakis. Motion CARRIED unanimously</p>
7	Reports		
7.a	Principal's	<p>Nathalie Rollin gave a brief overview of the extracurricular activities offered in School. List handed out to members. These activities do not include field trips.</p> <p>Mr. Tardif mentioned the Music Club is also part of the extracurricular activities.</p> <p>Ericsson Project in its 6th year. Collaboration between Engineer team and Students to create Cell Phone App. Mr. Gazzola explained the program to the members</p>	



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		<p>Literacy center to open in a few days in order to promote student success in the literacy component for specific clientele. Received \$20,000 for the Center from the SB for this initiative.</p> <p>Leadership students will get their first aid training with the Heart and Stroke Foundation.</p> <p>1st fire drill was conducted in October with the presence of the Fire Department.</p> <p>There will be a coming up Lock Down practice</p> <p>7 smart boards being installed on October 27 & 28, 2016</p> <p>IEP meetings are underway. All coded students IEPs will be developed before the end of 1st term. Non coded student IEPs will be completed by the end of 2nd term.</p> <p>Laura Wittebol inquired regarding resources distribution between coded and non-coded students. No resources available for non-coded students. The school tries to team up resources in classes for all students in need regardless if coded or not.</p> <p>New signage was installed on the property to help with circulation.</p> <p>Update was given on Thai students' progress.</p> <p>Open House to be held November 3rd.</p> <p>On line store is ready to open. GB find items are pricy and want a percentage of the sales be returned to the school by the supplier.</p> <p>Chroma Musika Voice Camp paid a summer rental of \$864.70</p> <p>Terry Fox fundraiser netted over \$7,330.00. Funds are still coming in.</p> <p>Parents to receive a refunded School year 2015-2016 Excellence programs based on actual expenses. (Amounts to be added???)</p>	
7.b	PPO	<p>Effie Kontakos will be liaison for PPO. 1st Meeting was held in October. Over a dozen parents involved.</p> <p>PPO Report was given to minute taker.</p> <p>Frozen Cookie dough fundraiser was discussed. Lia Maggiorino asked if an incentive would be offered for students to participate in this fundraiser.</p> <p>Update on Breakfast club, \$20.00 per day stipend was paid to Teacher in charge of program. This amount was divided up and</p>	<p><u>LJA20161027-08</u> Frozen Cookie dough fundraiser. Tony Beliotis MOVED to approve. Seconded by Jacques Tardif Motion CARRIED unanimously</p> <p><u>LJA20161027-09</u> \$20.00 a day stipend. Laura</p>



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		given to teachers for their services. This stipend is no longer applicable. The program requires volunteers and none were found. Mrs. Kontakos suggested that PPO raise money and pay the \$20.00 a day stipend to the Teacher in charge.	Wittebol MOVED to approve. Seconded by Irene Vlachakis Motion CARRIED unanimously
7.c	A.B.A.V.	Presentation from Police Department with Laval School Principals held at LJA in October. Discussed procedures and preventative measures. LJA will be first Laval English school to have Cyber bullying presentation.	
7.d	Parent Delegate	Tony Beliotis discussed the changeover in membership of PC. Bill 105, PC voted on a letter to be presented to Government opposing this bill. Copy of the letter to be sent to members of GB. The 2nd issue discussed was Taxation equalization. A Petition is presently circulating regarding this issue.	
7.e	Teacher/Student Council	Student council meeting every day 9, Minutes of their meeting and agenda was handed to members. They start the Poppy campaign on October 28. A Halloween dance will be held on October 28th. Over 200 students participating. Questions from TC regarding facilities to be built on the property. Lia Maggiorino to bring questions to the next meeting.	
8	Business Arising from Minutes	None	
9	Correspondence	None	
10	Question Period	None	
11	Final Comments/next meeting date	Mr. Di Loreto thanked all members for attending the meeting. Next meeting scheduled for December 1st, 2016 at 7:00pm in LJA library	
12	Adjournment	Meeting adjourned	9:40pm