



**Laval Junior Academy
Governing Board Minutes
Tuesday, September 25, 2018**

Present: Betty Aliftiras, Tony Beliotis, Mary Caruso, Nadia Colozza, Joe Della Sala, Dominic Di Stefano, Valerio Gazzola, Jonathan Gray, Maria Katiforis, Effie Kontakos, Shannon Rudolph, Sunday Skoufaras, Maria Tsakris, Laura Wittebol, Alternate members: Pino Alberge and Patrizia D'Ignazio (non-voting)
Principal: Alan Simoneau Vice-Principal: Irene Tsimiklis

Regrets: Daniel Bourque, Patrick Chabot

1.0 Opening of the meeting / Quorum: The meeting was called to order by Alan Simoneau at 7:00 pm. Members were given the opportunity to introduce themselves.

2.0 Adoption and approval of agenda: Additions: 3.4 Treasurer, 6.1 E-votes (3), 6.2 ABAV Results, 6.3 Notes of the General Assembly, 7.2 New York trip, 13.1 Terry Fox, 16.1 LJA Gear, 16.2 LJA Polos, and 16.3 Gymnastics Sport Etude.

GB250918-01: Maria Caruso motioned to approve the agenda with the additions, Jonathan Gray seconded, unanimous. Motion carried

3.0 Procedures for the election of:

3.1 Chairperson:

GB250918-02: Nadia Colozza nominated Laura Wittebol as Chairperson, Effie Kontakos seconded, Laura Wittebol accepted the nomination, unanimous. Motion carried.

3.2 Vice-Chairperson:

GB250918-03: Tony Beliotis nominated himself as Vice-Chairperson, Dominic Di Stefano seconded, unanimous. Motion carried.

3.3 Secretary:

GB250918-04: Laura Wittebol nominated Effie Kontakos as Secretary, Maria Tsakris seconded, Effie Kontakos accepted the nomination, unanimous. Motion carried.

GB250918-05: Laura Wittebol motioned to have a remuneration of \$50 per meeting standard rate, Tony Beliotis seconded, unanimous. Motion carried.

3.4 Treasurer: The Treasurer keeps track of funds. Funds will be designated after September 30th.

GB250918-06: Dominic Di Stefano nominated Nadia Colozza as Treasurer, Mary Caruso seconded, unanimous. Motion carried.

4.0 Conflict of Interest Forms: The forms were distributed and completed by members.

5.0 Internal Rules and Procedures: The updated version will be emailed to all members for approval at the next meeting.



6.0 Approval of Minutes of June 5, 2018: Typos to be corrected, 4.5 add see appendix

GB250918-07: Dominic Di Stefano motioned to approve the Minutes with the amendments, Valerio Gazzola seconded, 9 votes in favor and 5 abstentions. Motion carried

6.1 E-votes:

6.1.1 E-vote Cancellation of the Breakfast Club:

LJA Governing Board was asked to consider approving the dissolution of the Breakfast Club effective as the end of the current school year. A new snack/lunch arrangement will be brought to GB next September for next year. Administration and Staff evaluated the program in the past year and deemed that a program for snacks and lunch would be more appropriate and useful (as per Mme Cote's email below) instead of a breakfast program. GB members discussed this via email.

Teachers reported that the program was hardly used, less than 1% of the students, students that signed up would not arrive to eat breakfast, and there was an abundance of food left over. A factor contributing to this was perhaps the later start time for LJA. Students had more time to eat before school. School buses arriving late to school also contributed to students not being able to eat before classes began.

The Club des Petits Dejeuners organization requires confirmation from GB that LJA's contract with them is being dissolved. The Breakfast Club head office has strict rules that food must be served to students before recess and before a certain time. An offer was made for a snack program only if they were the only provider. However, LJA would have to refuse all other organization willing to donate food to LJA.

GB130618-EV01: Valerio Gazzola motioned that the Laval Junior Academy Governing Board approves the cancellation of LJA's contract with the Club des Petits Dejeuners, effective June 2018, Sunday Skoufaras seconded, 12 votes in favor, 1 opposed, 1 stated abstention and 2 abstentions by non-vote. Several GB members strongly recommended a new snack and/or lunch program be instituted for the 2018-19 school year to continue to help those students in our LJA community who may not be receiving proper nutrition. Quorum met (majority of members + at least half of parents). Motion carried

6.1.2 E-vote for Compliance of Budget to School Fees Policy:

Principal Alan Simoneau requested that LJA Governing Board consider approving a motion that the Governing Board agrees that the 2018-19 School Budget previously approved is compliant to the new School Fees Policy.

GB220818-EV03: Lia Maggiorino motioned that the Laval Junior Academy Governing Board agrees that the proposed 2018-19 School Budget complies with the School Fees Policy, Jacques Tardif seconded, 11 votes in favour, and 5 abstentions by non-vote. Motion carried



6.1.3 E-vote to approve the Suggested Basic School Supply List:

The LJA Governing Board members were asked to approve the proposed school supply list for 2018-19.

GB220818-EV02: Daniel Bourque motioned that the Laval Junior Academy Governing Board approve the proposed "Suggested Basic School Supply List" for the 2018-19 academic year, Mary Caruso seconded, 12 votes in favour, and 4 abstentions by non-vote. Motion carried

6.2 ABAV End-of-Year Evaluation Report:

Laura Wittebol emailed all the LJA Governing Board members on June 12, 2018 the ABAV Plan and the ABAV End-of-Year Evaluation Report for informational purposes. Part of the newly developed ABAV procedures that have been implemented at the school board requires a results report to be generated in response to the ABAV Plan that is adopted by the School's GB and implemented by the administration and staff.

6.3 Notes of the General Assembly of Parents September 6, 2018: Governing Board members acknowledged receipt of the notes / minutes of the General Assembly.

7.0 Business arising from the Minutes:

7.1 Modifications to LJA trip to New Jersey: This trip was approved at the May 15th, 2018, meeting. The date of the trip is now Nov 23-25 for 3 days, instead of the initially planned 4 days from October 25-28. Price has increased to \$845 from the estimated \$700-\$750. The objective remains the same, students will still be going to NHL, NBA, and NFL games, but locations have changed. Concerns were raised that there are now two school trips scheduled to New York.

GB250918-08: Nadia Colozza motioned to approve the Sports Excellence trip with the modifications, the change of date, the change of location to include New Jersey and New York, and change in price, Dominic Di Stefano seconded, 8 in favour, 2 against, and 4 abstentions. Motion carried

7.2 Modifications to New York trip: The date is May 7-10, 2019. The cost of the trip is now \$740 from \$790 for 4 days. (\$120 accommodations, \$260 entrance, \$125 meals, \$25 tour guide, travel \$142, and \$68 supervisors' accommodations). Breakfast and supper are included for the students. The students will now buy their own lunch.

GB250918-09: Joe Della Sala motioned to approve the New York trip with the modifications, Tony Beliotis seconded, unanimous. Motion carried

8.0 Correspondence: None

9.0 Question Period: None

10.0 Reports:

10.1 Principal's Report:

- Projected enrolment as of Sept. 12th is 924. Represents an approximate drop of 7.5% from last year.



- Attestation day is Sept. 28th at which point we will have a more accurate idea of our numbers. Please be reminded that several budget lines are allocated on a per capita basis. Therefore, the fewer students, the less money is allocated.
- Over the past 5 weeks, a concerted effort was made to go over our different budget lines and as of today, the deficit from last year is approximately 24k in operations and 60k in capital expenditures related to the upgrading of a Mac-based music lab. The total remaining deficit of nearly 84k will have to be repaid. This combined with the present restrictions on school fees will represent a significant operational challenge to us but I am certain that we will be able to deal with this if we are financially conservative.
- Grants:
 - 1- Wrote a native literacy and literature grant. 96k brought in to LJA, LTM, St. Jude and Mountainview. LJA received 52k from this.
 - 2- Breakfast/lunch grant from President's Choice. 6000\$
 - 3- Professional development and innovation grant approximately 2000\$ developing Canadian native literature.
- Percentage of student fees collected at present is approximately 40%.
- Orange t-shirt commemorating the survivors of native residential schools takes place Sept. 30. This is an initiative that I have introduced at LJA and combined with the pursuit of a number of grants will be make up Project Deep Roots. As the 30th is a Sunday, the school staff will all be wearing orange t-shirts on Friday.
- Being recognized at council tomorrow for having won Canada's Outstanding Principal's Award.
- Open House day on October 25th and working with the school board to explore promotional options.

10.2 PPO: The TCBY, Aunt Sarah's Chocolate, Comey Night, and Frozen Cookie Dough were approved at Governing Board last school year.

- TCBY started in September. Selling for \$3 on Thursdays.
- Aunt Sarah's Chocolate will be delivered to students Sept. 28.
- Aunt Sarah's Chocolate will be delivered to students on September 28th. 30 chocolate bars per box selling at \$2. Breakdown: 6 Almond, 6 Dark, 4 Crispy, 4 Peanut Butter, 4 Caramel, 3 Mint and 3 Yoghurt. All students participating have a chance to win a \$150 pre-paid Visa card in a draw on October 25. In addition, 3 students selling the most chocolate can win prizes: \$100, \$75, & \$50 pre-paid Visa cards.
- Bagging at Super C on Saturday, September 29 and Sunday, September 30, 2018 where students will bag. Student volunteering will have those hours count for their community service requirement per term.
- Comedy Night scheduled for November 9th (PED day). Tickets selling for \$25. Pending approval of liquor license. Food and drink will be sold at the venue
- QSP Frozen Cookie Dough scheduled for January. Pick up of orders will be before Spring Break.
- The PPO requests approval for bake sales during Parent Teacher Night in November and February, Open House and Curriculum Night. The Governing Board would like to ensure that funds raised by PPO be used this school year.

GB250918-10: Laura Wittebol motioned to approve the bake sales for Parent Teacher Night in November and February and Curriculum Night, Nadia Colozza seconded, unanimous. Motion carried



- Other possible fundraisers being considered by PPO: Paint Night at LJA in January or February at a cost of \$45 to parents and a Gaming Tournament on January 28th PED, where students would pay \$20. Food will be available for sale like pizza, drink and dessert for \$5. These have been tabled with the Governing Board members requesting more information on these fundraisers.
- The next PPO meeting is on Tuesday, October 16th.

10.3 Parents' Committee: Tony Beliotis is the Parents' Committee Delegate. The first PC meeting is scheduled for October 4th.

10.4: Teacher Council: None.

10.5 Community Representative: Position is open.

11.0 New Business:

11.1 Selection of Meeting Dates: The Governing Board selected dates for LJA GB meetings on Tuesdays. The dates chosen are: October 30, November 20, December 11, January 29, February 26, March 26, April 30, May 28, and June 11.

GB250918-11: Valerio Gazzola motioned to approve the dates for the LJA Governing Board meetings, Dominic Di Stefano seconded, unanimous. Motion carried

Motion to extend the meeting:

At 8:57 pm, a motion was needed to extend the meeting an additional 15 minutes.

GB-250918-12: Nadia Colozza motioned to extend the meeting an additional 15 minutes, Tony Beliotis seconded, 13 in favour, 1 against. Motion carried

11.2 Measure 15026: Measure 15026 gives LJA \$49 205. Can use money for special education technician or to get more attendant time.

GB250918-13: Mary Caruso motioned to allocate the Measure 15026 to provide 52.5 hours of attending weekly, Jonathan Gray seconded, unanimous. Motion carried

11.3 Measure 15312: This measure gives LJA \$8000.

GB250918-14: Shannon Rudolph motioned to allocate the Measure 15312 to hiring additional attendants, Maria Katiforis seconded, unanimous. Motion carried

12.0 Field trips: None.

13.0 Fundraisers: Terry Fox fundraiser was discussed.

GB250918-15: Tony Beliotis motioned for LJA to have a Terry Fox fundraiser with monies raised to go to cancer, Jonathan Gray seconded, unanimous. Motion carried

GB250918-16: Dominic Di Stefano motioned for LJA to have a Terry Fox fundraiser as a standard fundraiser every year, Maria Katiforis seconded, unanimous. Motion carried



14.0 Rentals:

- 14.1 Air Cadets 100 Squadron: Rental of \$321.
- 14.2 Corps de Cadet Dunkerque: Rental of \$396
- 14.3 Long & McQuade: Rental of \$1000.
- 14.4 Passion Basketball: Rental of \$200.
- 14.5 SOC 1905-1915 Jean Picard: Rental of \$69.
- 14.6 Unifor locale 522: Rental of \$3900.
- 14.7 Unifor locale 522: Rental of \$3500.
- 14.8 Unifor locale 522: Rental of \$2880.

GB250918-17: *Nadia Colozza motioned to approve the 8 rentals listed above, Betty Aliftiras seconded, unanimous. Motion carried*

GB250918-18: *Joe Della Sala motioned for Governing Board to permit Alan Simoneau to secure rental contracts prior to Governing Board approval at the meetings, Maria Tsakris seconded, unanimous. Motion carried*

Motion to extend the meeting:

At 9:15 pm, a motion was needed to extend the meeting an additional 15 minutes.

GB-250918-19: *Nadia Colozza motioned to extend the meeting an additional 15 minutes, Jonathan Gray seconded, 12 in favour, 2 against. Motion carried*

14.9 Additional rentals: More rental contracts were listed such as Chroma Music, AHOL, AICP.

GB250918-20: *Sunday Skoufaras motioned to approve the 9 additional rentals, Joe Della Sala seconded, unanimous. Motion carried*

15.0 Question Period: None.

16.0 Varia

16.1 LJA Gear: Science Excellence students will be receiving their hoodies. It was asked whether the students could have the option of red or grey hoodies. The students will have the option of only black or white.

16.2 LJA Polos: It was proposed to offer Polos for sale to students at a decent price.

16.3 Sports Etude: LJA has a Sports Etude Gymnastic program and a Soccer program (22 students).

17.0 Adjournment: The meeting was adjourned at 9:26 pm.

GB-250918-21: *Domenic Di Stefano motioned to adjourn the meeting, Nadia Colozza seconded, unanimous. Motion carried*

Laura Wittebol
Chairperson

Effie Kontakos
Secretary